

CITY OF MADERA
CIVIL SERVICE COMMISSION
Regular Session Agenda
September 06, 2016

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NOTICE IS HEREBY GIVEN THAT THE CIVIL SERVICE COMMISSION WILL HOLD A REGULAR MEETING ON TUESDAY, September 06, 2016 AT 5:00 P.M. IN THE CITY HALL CONFERENCE ROOM FOR THE FOLLOWING PURPOSE:

ROLL CALL

Ruben Mendoza, Commission Chair	Celeste Voyles, Commission Vice-Chair
Eloise Rodriguez, Commissioner	Brian Massetti, Commissioner
	Shawn Griffin, Commissioner

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

1. APPROVAL OF MINUTES – July 12, 2016
2. PROMULGATION OF ELIGIBILITY LIST –
 - a. #16-30 Public Works Maintenance Worker I
 - b. #16-34 Animal Control Officer
 - c. #16-36 Police Officer I
 - d. #16-37 Public Works Maintenance Worker II
 - e. #16-38 Police Officer II
 - f. #16-39 Industrial Electrical Technician
3. NEXT REGULAR CIVIL SERVICE MEETING – October 4, 2016
4. ADJOURNMENT

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Session Meeting of September 6, 2016, near the front entrances of City Hall no later than 5:00 p.m. on September 1, 2016.

Diana Rosas, Human Resources Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

MEETING MINUTES

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on July 12, 2016, in the City Hall Conference Room.

ROLL CALL:	PRESENT:	Commission, Chair	Ruben Mendoza
		Commissioner	Eloise Rodriguez
		Commissioner	Celeste Voyles
	ABSENT:	Commissioner	Brian Massetti
		Commissioner, Vice Chair	Shawn Griffin

OTHERS PRESENT:	Wendy Silva	Human Resources Director
	Diana Rosas	Human Resources Tech II

Commission Chair Mendoza called the meeting to order at 5:03 p.m.

1. APPROVAL OF MINUTES – Meeting of May 10, 2016 and June 14, 2016. Commissioner Rodriguez moved to approve the minutes; motion seconded by Commissioner Voyles. Motion passed unanimously.

2. PROMULGATION OF ELIGIBILITY LIST –

a. Public Safety Dispatcher #16-23

Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

b. Water System Worker III #16-25

Commissioner Voyles moved to approve the eligibility list; motion seconded by Commissioner Rodriguez. Motion passed unanimously.

c. Maintenance Technician #16-26

Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

d. Wastewater Treatment Plant Operator I/II/III #16-27

Commissioner Voyles moved to approve the eligibility list; motion seconded by Commissioner Rodriguez. Motion passed unanimously.

3. NEXT REGULAR CIVIL SERVICE MEETING – August 02, 2016 at 5:00 P.M.

4. ADJOURNMENT - The meeting was adjourned at 5:12 p.m.

Respectfully Submitted,

Accepted,

Diana Rosas
Human Resources Technician II

Ruben Mendoza
Civil Service Commission Chair

Date: _____

Date: _____