



**REGULAR MEETING  
OF THE MADERA CITY COUNCIL**  
205 W. 4<sup>th</sup> Street, Madera, California 93637

**NOTICE AND AGENDA**

Wednesday, November 16, 2016  
6:00 p.m.

Council Chambers  
City Hall

**CALL TO ORDER**

**ROLL CALL:** Mayor Robert L. Poythress  
Mayor Pro Tem Charles F. Rigby  
Council Member Andrew J. Medellin  
Council Member Donald E. Holley  
Council Member Derek O. Robinson Sr.  
Council Member William Oliver  
Council Member Cece Foley Gallegos

**INVOCATION:** Pastor Don Caballero, The Clay Ministries

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

**PRESENTATIONS** Presentation of Resolution No. 16-168 Commemorating the November 1984 Violence in India as Sikh Genocide

**A. WORKSHOP**

There are no items for this section.

**B. CONSENT CALENDAR**

B-1 Minutes – There are no minutes for consideration.

B-2 Information Only – Warrant Disbursement Report

- B-3 Weekly Water Conservation Report 11/1/16-11/6/16 (Report by Dave Randall)
- B-4 Consideration of a Resolution Approving an Agreement Pursuant to a Request by Pacific Gas and Electric (PG&E) for City of Madera to Relocate a Fire Hydrant at Cleveland Avenue and "D" Street at PG&E Expense (Report by Keith Helmuth)
- B-5 Consideration of a Resolution Approving an Agreement with Provost & Pritchard Engineering Group Inc., dba Provost & Pritchard Consulting Group, for Environmental Planning Services to Prepare the Environmental Documents for Repair and Rehabilitation of City of Madera Bridge Numbers 41C0043 and 41C0155, Federal Project No. BPMP 5157 (104), City Project No. B-000004 (Report by Keith Helmuth)
- B-6 Consideration of a Resolution Approving an Agreement for Purchase and Sale of Real Estate, Temporary Construction Easement, and Permanent Easements for the Sharon Boulevard Infrastructure Improvements, Authorizing the Mayor to Execute the Agreement on Behalf of the City, and Authorizing all Other Actions Required to Comply with the Terms of the Agreement and Accept the Subject Deed and Easements (Report by David Merchen)
- B-7 Consideration of a Minute Order Directing the Preparation of a Request for Proposals for Janitorial Services and Approving a Recommendation on Termination of Existing Contract with Janitorial Inc. upon Successful Completion of the Request for Proposal Process (Report by Dave Randall)
- B-8 Consideration of a Resolution Approving a Side Letter Agreement between the City of Madera and the Mid-Management Employee Group Related to Overtime and Authorizing the City Administrator to Execute the Agreement (Report by Wendy Silva)
- B-9 Consideration of a Resolution Accepting Public Street, Public Utility and Temporary Turn-Around Easements in Conjunction with Parcel Map 16-P-01, Located at the Southeast Corner of Avenue 17 and SR 99, Offered by Lisa M. Guzman, and Authorizing the City Clerk to Execute a Certificate of Acceptance (Report by Keith Helmuth)

**C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS**

- C-1 Public Hearing and Consideration of a Resolution of the City Council Confirming Special Assessments for Delinquent Administrative Fines (Report by Brent Richardson)

**D. WRITTEN COMMUNICATIONS**

- D-1 Consideration of a Written Request by the Madera Kiwanis Club Asking the City to Cover the Costs for Extra Police and Public Works Services in Conjunction with the Downtown Madera Lighted Christmas Parade (Report by Steve Frazier)

**E. ADMINISTRATIVE REPORTS**

- E-1 Consideration of a Resolution Approving Purchase Agreement with Global CTI Group to Implement a ShoreTel Outbound Campaign IVR Application to Make Automated Phone Calls that will Deliver 48-Hour Shut-Off Notices to Customers who have Past Due Utility Bills and Amending the City of Madera 2016/2017 Budget and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Tim Przybyla)
- E-2 Consideration of a Resolution Approving the City of Madera General Fund Balance Reserve Policy (Report by Tim Przybyla)

**F. COUNCIL REPORTS**

**G. CLOSED SESSION**

G-1 Closed Session Announcement – City Attorney

G-2 PERSONNEL EVALUATION--Pursuant to Government Code §54957

Position: City Attorney

G-3 Closed Session Report – City Attorney

**ADJOURNMENT** – Next regular meeting December 7, 2016

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- Please silence or turn off cell phones and electronic devices while the meeting is in session.
  - Regular meetings of the Madera City Council are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
  - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.
  - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
  - Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.
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I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the regular meeting of the Madera City Council for November 16, 2016, near the front entrances of City Hall at 3:00 p.m. on November 10, 2016.

  
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Sonia Alvarez, City Clerk