



Item:	B-1
Minutes for:	07/31/18
Adopted:	08/15/18

**MINUTES OF A SPECIAL MEETING  
OF THE MADERA CITY COUNCIL  
CITY OF MADERA, CALIFORNIA**

**July 31, 2018  
4:30 p.m.**

**Council Chambers  
City Hall**

**CALL TO ORDER** – The meeting was called to order at 4:30 p.m.

**ROLL CALL:**

**Present:** Mayor Andrew J. Medellin  
Mayor Pro Tem Jose Rodriguez, District 2  
Council Member Cece Foley Gallegos, District 1  
Council Member William Oliver, District 3  
Council Member Derek O. Robinson Sr., District 4  
Council Member Charles F. Rigby, District 5  
Council Member Donald E. Holley, District 6

Others present were City Administrator Steve Frazier, Legal Counsel Eileen O'Hare-Anderson, City Clerk Sonia Alvarez, Director of Community Development David Merchen, and Director of Human Resources Wendy Silva.

**INVOCATION:** Council Member Donald Holley

**PLEDGE OF ALLEGIANCE:** Mayor Medellin led in the Pledge of Allegiance.

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

No comments were offered.

**1. Closed Session**

**a) Closed Session Announcement – City Attorney**

Eileen O'Hare Anderson with Liebert Cassidy Whitmore, sitting in as legal counsel for this meeting, made the closed session announcement.

The Council adjourned to closed session at 4:34 p.m. to discuss item 1b as listed on the agenda.

**b) PUBLIC EMPLOYEE APPOINTMENT – Pursuant to Government Code Section 54957(b)(1)**

**Title: City Manager**

**c) Closed Session Report – City Attorney**

The Council returned from closed session at 6:45 p.m. with all members present.

There was no reportable action for item 1b.

**2. Discussion and Direction Regarding Next Steps in the City Manager Recruitment Interview and Selection Process (Consultant - Gary Phillips of Bob Murray & Associates); and**

**Request to Schedule Date to Hold City Manager Interviews (Wendy Silva)**

Consultant Gary Phillips with Bob Murray and Associates presented the report.

After discussion, the Council agreed to hold special meetings on 8/18/18 at 8:30 a.m. and 9/6/18 at 1:00 p.m. for first and second round interviews of City Manager candidates. Second round interviews of top two or three candidates will include interviews by two separate panels. One panel will consist of community stakeholders with each Council Member and the Mayor appointing a member of the community and an alternate. If available, Ron Manfredi will be part of the community panel. The second panel will consist of City department heads and representatives from each of the City's bargaining units.

**3. Council Reports**

Council Member Rigby apologized to his colleagues for using a term he is not proud of when he referenced a public forum and a statement made by a constituent regarding water patrol and the water conservation team.

Council Member Holley reminded everyone that school starts on August 9, 2018.

Council Member Holley stated that they have new principals at Sierra Vista and Parkwood Elementary Schools.

**ADJOURNMENT** - The meeting was adjourned at 7:23 p.m. Next regular meeting August 1, 2018

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN**

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.

  
SONIA ALVAREZ, City Clerk

  
ANDREW J. MEDELLIN, Mayor

